

## Secrist Middle School Family Engagement Committee Meeting Minutes

**Date:** September 30, 2024

**Time:** 3:00 p.m.

**Location:** Secrist Middle School

### Attendees:

- Ms. Brewster, Ms. Holley, Mr. Mack, Ms. Diaz, Mr. Mealing, Ms. DiBiasio

### Agenda Items:

#### 1. Setting Quarterly Engagement Events:

##### a. Q1 - Open House

No specific discussion was required, as this event is already over.

##### b. Q2 - Veterans Day Assembly

i. **Date:** November 8th, 2024, at 8:00 a.m.

ii. **Lead:** Mr. Mealing

iii. Mr. Mealing will prioritize securing a speaker for the assembly.

##### c. Q2 - Secrist Community Party

i. **Date:** November 21st, 2024, from 5:00 - 7:00 p.m.

ii. **Lead:** Mr. Mack

##### d. Q3 - Heritage Festival

i. **Date:** February 27th, 2025, from 5:00 - 7:00 p.m.

ii. **Leads:** Ms. DiBiasio and Ms. Diaz

##### e. Q4 - STEAM/SPIN Night

i. **Date:** May 1st, 2025, from 5:00 - 7:00 p.m.

ii. **Leads:** Ms. Andersen, Ms. Brewster, and Ms. DiBiasio

#### 2. Committee Meeting Dates:

a. October 17th, 2024, from 5:00 - 6:00 p.m.

b. November 4th, 2024, from 3:00 - 4:00 p.m.

c. January 16th, 2025, from 5:00 - 6:00 p.m.

d. March 27th, 2025, from 5:00 - 6:00 p.m.

### Other Notes:

- Mr. Mealing will focus on finding a guest speaker for the Veterans Day Assembly.

### Next Meeting Agenda Items (October 17th, 2024):

- Assign specific roles for the Secrist Community Block Party.
- Create the agenda for the Veterans Day Assembly.

### Adjournment:

The meeting was adjourned at 4:00 p.m.

**Minutes prepared by:** Renee DiBiasio