

Meeting Title:

Family Engagement Team Meeting

Date: 3/11/2026

Time: 3:00 pm

Location: Secrist Library

Attendees:

Lourdes Cirerol (Assistant Principal)

Ruth Hatton (Teacher)

Kevin Phillips (Teacher)

Chelsea Force (Teacher)

Michael Warren (Counselor)

Lourdes Cirerol (Assistant Principal)

Anthony Mealing (Dean of Students)

1. Welcome & Purpose (5–10 minutes)

- Welcome members of the Family Engagement Team.
- The purpose of the meeting is to discuss upcoming school events, testing strategies, and family engagement opportunities that support student success.

2. Icebreaker / Check-in (5–10 minutes)

- Brief check-in with team members to share updates and ideas related to student engagement and family involvement.

3. Review & Discuss Key Information (15–20 minutes)**Testing Strategies**

- Discuss strategies to support students during upcoming testing.
- Review testing locations, student groupings, and ways to create a positive testing environment.

Data Chats

- Data chats with teachers will take place **after Spring Break** to review student performance and identify areas for improvement.

Upcoming Field Trips

- **Camp Cooper Field Trip – April 28**
Review plans and expectations for students attending the outdoor learning experience.
- **Funtasticks Field Trip – May 7**
Discuss logistics, supervision, and eligibility for student participation.

Family Engagement Night

- Family Engagement Night is scheduled for **April 30**.
 - Discuss activities and ways to encourage strong family participation.
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4. Family Feedback & Input (15–20 minutes)

- Invite team members to share ideas for improving family participation at school events.
 - Discuss ways to communicate upcoming events to families effectively.
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5. Identifying Action Items & Next Steps (10–15 minutes)

- Finalize testing support strategies.
 - Continue planning logistics for the **Camp Cooper and Funtasticks field trips**.
 - Coordinate activities and promotion for **Family Engagement Night on April 30**.
 - Share information with staff and families about upcoming events.
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6. Closing & Summary (5 minutes)

- Summarize key points discussed during the meeting.
- Thank team members for their collaboration and commitment to supporting students and families.
- Confirm the next meeting date.