



Secrist Middle School Site Council

Constitution and Bylaws

Article I – Name

The name of this organization shall be the **Secrist Middle School Site Council**.

Article II – Purpose

The purpose of the Site Council is to:

1. Provide a forum for collaboration among school staff, parents, students, and community members.
2. Assist in the development, implementation, and monitoring of the School Improvement Plan.
3. Review and provide input on school policies, budget priorities, and programs that impact student achievement.
4. Strengthen the connection between Secrist Middle School and the larger community.

Article III – Membership

The Site Council shall consist of:

- Principal
- Three Teacher Representatives
- One Staff Representative
- One Parent Representative
- One Community Representative
- Student Representative(s), when appropriate

Members shall serve a two-year term and may be reappointed or reelected. Vacancies shall be filled by the representative group of the departing member.

Article IV – Officers

The officers of the Site Council shall be:

- Chairperson
- Vice-Chairperson
- Secretary

Officers shall be elected annually by a majority vote of the Site Council members.

Article V – Meetings

The Site Council shall meet at least four times each school year.

Meeting dates, times, and locations shall be established annually and communicated to council members and stakeholders.

Additional meetings may be scheduled as needed.

Article VI – Decision-Making

The Council will strive to make decisions through consensus. When a vote is necessary, decisions shall be made by a majority vote of members present.

A quorum of at least fifty percent (50%) of the membership is required to conduct official business.

Article VII – Member Responsibilities

Members are expected to:

1. Attend meetings regularly.
2. Represent the interests and concerns of their stakeholder group.
3. Participate respectfully in discussions and decision-making.
4. Support school improvement efforts focused on student success.
5. Work collaboratively to promote a positive school community.

Article VIII – Amendments

Amendments to these bylaws may be proposed by any Site Council member.

Proposed amendments must be submitted in writing and presented at a scheduled meeting.

Adoption of amendments requires a two-thirds vote of members present at a subsequent meeting.

Statement of Commitment

The Secrist Middle School Site Council is committed to fostering collaboration among families, staff, students, and community members to support student achievement and continuous school improvement.

Through shared leadership and informed decision-making, the Council works to promote a positive learning environment and ensure that all students have opportunities to succeed.

Originally Adopted: September 4, 2025

Reviewed and Approved: Rosa Arostegui and Lara Alnajjar

Date: September 4, 2025

Site Council Chairperson: Lara Alnajjar

Principal: Rosa Arostegui

**Secrist Middle School
Tucson Unified School District**